



CornerStone Building and Restoration, Inc. is a full-service construction firm serving greater Portland for nearly twenty years. From ground-up construction of high-tech commercial spaces and modern condos to full scale historic restorations and construction of the finest residential buildings, we provide unparalleled service and results. Our community involvement and expansive real estate connections lead to a steady stream of high-quality projects and lasting relationships. We invite you to join us in our continued growth and development.

CornerStone Building and Restoration, Inc. is seeking a highly motivated individual who possesses strong communication skills, proven ability to deal with multiple projects simultaneously, and a strong work ethic to fill a full-time position of **Lead Carpenter**.

Primary Responsibilities Include:

- Provides direction and/or instruction to other Carpenters and Laborers
- Coordinates tasks at the jobsite according to priorities and plans
- Allocates general and daily responsibilities to the crew
- Monitors attendance of Carpenters on site and reports any concerns to the Project Manager
- Collaborates with Project Manager to resolve issues that arise on job site
- Reports to management regularly on progress at each job site
- Collaborates with employees concerning work orders, prints, and sketches to understand the structure that needs to be built or repaired
- Cuts and shapes structures, forms, or other fixtures from wood, plastic, fiberglass, or drywall
- Builds, dismantles, and repairs structures, walls, roofs, glass, and siding as assigned
- Builds stairs, mantles, balconies, porches and decks
- Installs windows and doors
- Ensures the accuracy of work by checking completed projects with tools such as levels, surveying equipment, or framing squares; corrects problems as needed.
- Ensures tools and equipment are properly cleaned, stored, and maintained for optimum performance and safety

Minimum Requirements:

- High school diploma or equivalent.
- 5 years of verifiable experience with residential, commercial multi-family construction
- Such alternatives to the qualifications listed above as management may find appropriate and acceptable
- Must have a sufficiently clean background check determination in addition to positive supervisory reference checks

- OSHA certification or willingness to obtain
- Ability to understand and use blueprints
- Extensive knowledge of power tools, including skill saw, miter saw, and jigsaw
- Understanding of construction building concepts, stages, and scheduling
- Proven ability to deal effectively with a wide range of people in a helpful, positive and constructive way

A competitive salary and benefits package is offered including:

- Group health plan with employer contribution
- Tax advantaged accounts for health expenses, group dental, vision, life and disability plans
- Paid vacation, sick and holidays
- Continuing education

Interested candidates should forward a cover letter and resume to accounting@cornerstonebr.com or mail to:

Traci Drake, CPIM, SHRM-SCP, SPHR
Director of Operations
CornerStone Building & Restoration, Inc.
72 Pine St #16
Portland, ME 04102

CornerStone Building and Restoration, Inc. is an Equal Opportunity Employer and does not discriminate against candidates or employees based on race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, veteran status, pregnancy status or genetic information.

Please visit www.cornerstonebr.com for more information about our firm.